

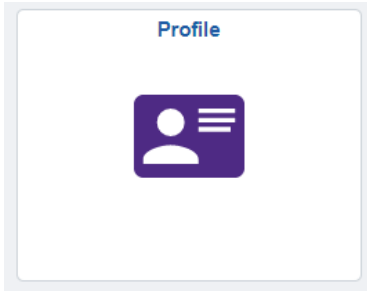
Adding or Updating Emergency SMS Alerts for Students

Step 1 –

Navigate to the [CAESAR](#) login page and login using your NETID and password.

Step 2 –

Click on the Profile tile displayed at the top of your student homepage.



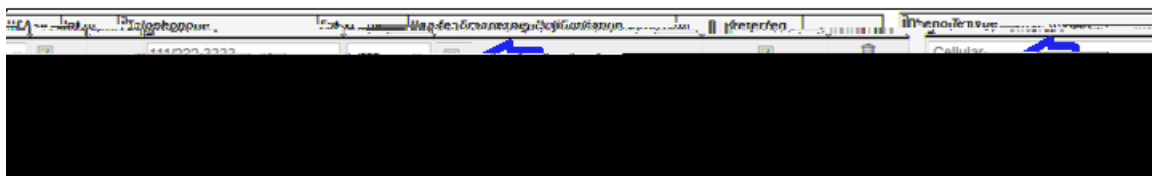
Step 3 –

Click on the "Emergency Contacts" link displayed in the left-hand menu.



Step 4 –

Follow directions on the "Add New Contact" page to add a new contact, modify a Phone Type of Cellular. Please ensure to check the "Use for Emergency Notification" box, then click the Save button to receive SMS (text) emergency alerts.



Your cell phone number must have a Phone Type of Cellular in order to receive SMS (text) messaging.

Please allow up to 24 hours for your information to update within Rave, Northwestern's emergency notification system.