

Graduate Assistant to the Faculty-in-Residence & RAE Team Position Description

Position Summary

As a part of the Residential Services team, the Graduate Assistant to the Faculty-in-Residence (FIR GA) works collaboratively with faculty, staff, and students to provide a supportive and enriching residential experience. The FIR GA is responsible for assisting with the development and implementation of residential programs, activities, and events. They also provide support to faculty and students in the residence halls, including providing information and resources, and assisting with the resolution of issues. The FIR GA is a key member of the Residential Services team and plays a vital role in creating a positive and inclusive living environment for all students.

- x Communicate with the FIR about any concerns related to the well-being of residents
- x Perform other duties as assigned by the FIR

RAE Team Support (10 hours per week)

- x Assist in the development, distribution, and management of marketing materials related to campus partner programming
- x Create and support graphics and content to be utilized for social media, newsletters, and reach TV
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