

## 2019 – 2020 MCC Basement Storage Agreement

### STORAGE POLICIES

**Organizations assigned 2019 Summer Storage space ONLY will be required to vacate the MCC basement by September 29, 2019.** This is to ensure that 2019-2020 Storage tenants will be able to utilize their assigned storage space at the beginning of fall quarter. Any items remaining at the end of the summer will be disposed of.

**Organizations assigned 2019-2020 Storage space will be required to vacate the MCC basement at the end of the 2019-2020 academic year.** This is to ensure that the basement can be inspected, cleaned, and repaired for health and safety purposes. Any items remaining at the end of the year will be disposed of.

Each organization that receives storage space will be assigned a room/shelf/bin number(s) for their storage needs. Each organization will be assigned, **at most**, three bins (dimensions: 33"L x 20/18" W x 13.5" H).

the organization name. Oversize storage is only for essential items that do not fit in the provided storage bins, and is not meant to increase storage capacity beyond the maximum.

Organizations must keep their storage area clean and organized and ensure proper safety. No items may be stored on the floor.

Access to the MCC basement is limited to MCC operating hours and will be overseen by MCC staff (elections, etc.).

at their own risk.

Liability insurance is required to be done.

Agree with

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Food (both perishable and non-perishable).

Hazardous materials: Flammable items, paint, aerosol and spray cans, explosives, chemicals, etc.

Personal items: Only materials related to student organization activities may be stored. Items belonging to another student organization.

POLICY VIOLATIONS

Failure to comply with the MSA Storage Agreement may result in lost privileges of MSA