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# If you believe that you have experienced sexual misconduct, you have options.

## Your options

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## Preserving evidence

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## **About reporting**

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# Reporting obligation

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# Complaint investigation and resolution

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#### **Timeline**

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#### **Truthfulness**

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# Overview of the Policy on Institutional Equity sexual misconduct complaint resolution process\*

The Office of Equity receives a report of sexual misconduct.

An Office of Equity staff member contacts the person who may have experienced sexual misconduct to provide information about resources and options and extend an invitation to meet.

The person decides whether or not to meet with the staff member.

The person chooses to meet. The staff member goes over resources and options. The person may request supportive measures and may request to proceed with resolution through investigation, educational response, or restorative resolution.

The person chooses not to meet or requests not to proceed with a resolution. The University typically can honor that request.

The Office of Equity conducts an initial inquiry to determine appropriate next steps.

Where an investigation has been opened, one or more investigators from the Office of Equity meet with the complainant to gather information about the concern. The complainant can suggest witnesses and provide evidence.

An Office of Equity staff member contacts the person who is alleged to have committed sexual misconduct (respondent) to notify them of the complaint, the resolution process, and the resources available to them.

One or more investigators meet with the respondent to get information. The respondent can suggest witnesses and provide evidence.

#### CONTINUE TO TOP OF PAGE 9



# How to help someone who tells you about an incident of sexual misconduct

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# Office of Equity Staff (to report concerns to Northwestern)

Jessica Galanos, Interim Title IX Coordinator

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847-467-6165
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# Other important contacts

# **Emergency resources**

### Northwestern University

#### Police Department

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847-491-3456 (E a t )
312-503-3456 (C ca )
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#### **Evanston Police**

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911 847-866-5000
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Chicago Police
911 312-744-4000
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#### Medical resources

#### Northwestern University Health Service

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847-491-8100 (E a t ) 312-695-8134 (C ca )
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# Northwestern Memorial Hospital (Chicago)

312-926-2000

#### NorthShore University HealthSystem/ Evanston Hospital

847-570-2111

# AMITA Health Saint Francis Hospital (Evanston)

847-316-4000

### 24-hour services

#### Counseling and

#### Psychological Services (CAPS)

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#### Chicago Metro Rape Crisis

Hotline (YWCA)

888-293-2080

#### Chicago Domestic Violence Line

877-863-6338

### **Evanston Domestic Violence**

Line (YWCA) 877-718-1868

# Rape, Abuse, and Incest National Network (RAINN)

800-656-HOPE



Fostering a culture of access, belonging, and accountability